

Dear <Insert Manager's Name>,

I'm writing to request your approval to attend **Energy Exemplar's premier Energy Modeling and Simulation Summit, Xcelerate AMER 2027**, taking place at the **Signia by Hilton Diplomat Beach Resort, in Miami FL** from **May 11-14, 2027**.

Why Attend Xcelerate?

Xcelerate brings together the global energy modeling community — thought leaders, innovators, and practitioners from across utilities, system operators, renewable developers, regulators, consultants, and technology providers. The 2027 Summit will showcase the latest advancements in energy modelling and simulation, explore real-world applications, and highlight how collaboration and technology are shaping the future of energy systems.

By attending this conference, I will:

Enhance Our Modeling Capabilities:

Through hands-on training, I will deepen my technical expertise and learn new ways to optimize our modeling workflows — helping us make more informed, data-driven decisions.

Stay Ahead of Industry Trends:

I will gain fresh insights from expert presentations, live case studies, and user-led discussions that address the evolving challenges and opportunities in energy markets across the America's region and beyond.

Build Valuable Industry Connections:

The event offers unmatched networking opportunities — from interactive sessions and roundtables to social events and breakout discussions — creating a space to collaborate, exchange ideas, and build lasting professional relationships.

Additional Benefits to the Company:

- **Access to Expert Knowledge:** I'll engage directly with Energy Exemplar specialists in the Lab to discuss specific modeling questions and explore tools and strategies to enhance our modelling capabilities.
- **Knowledge Transfer:** Upon my return, I'll summarize key learnings, share best practices, and present actionable insights with our wider team.
- **Strategic Advantage:** Staying connected to industry innovation will allow us to anticipate changes, refine our modelling approaches, and strengthen our competitive edge.

Cost Breakdown:

Ticket Cost:

Hotel:

Other Travel Expenses:

Total: <Insert Amount>

I believe attending Xcelerate 2027 is a strategic investment in both professional development and our organization's continued success. The knowledge, skills, and connections I'll gain will directly support our ongoing efforts to innovate, optimize, and lead in the evolving energy landscape.

Thank you for considering my request. I look forward to your approval to attend this important event.

Best regards,
<Insert Name>